

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
FEBRUARY 28, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:00 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President – present	<i>(Finance Committee)</i>
Diane M. Brownfield – present	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr. – present	<i>(Finance Committee)</i>
James L. Fox – present	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - absent	<i>(Operations Committee)</i>
William A. Sweigart – present	<i>(Finance Committee)</i>
Dr. Tonya Thames Taylor - present	<i>(Education & Community & Student Relations Committees)</i>

Student Representatives

Vinasia Miles, Senior Class Representative - present
Savannah Beebe, Junior Class Representative - absent

Administration

Richard W. Como, Superintendent of Schools - present
Kenneth D. Lupold, Director of Business Administration/Board Secretary - present
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools - present
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12 - present
Dr. Orysia Stanko, Director of Middle Schools - present
Dave Krakower, Director of Special Education - absent
Erika Zeigler, Director of Human Resources - present
Abdallah Hawa, Director of Technology - absent

Solicitor:

Steve Moniak, Esquire – present *(Substitute for James Ellison)*

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletions:

- 4. B. Act 34 Resolution – New North Brandywine Middle School
- 4. C. Act 34 Resolution – New South Brandywine Middle School

Modification:

- 5. A. Review of Revised Policy #705.2 – Standard Operating Procedure for School District Police Authorized to Carry Weapons – 1st & 2nd Readings

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the January 24, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes Approved Vote: 9-0-0
--

Motion: Paul Johnson Second: Diane Brownfield

Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the January 28, 2012 Special Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes Approved Vote: 8-0-1 Abstained: Dunn

Motion: Diane Brownfield Second: Dr. Tonya Thames Taylor Vote: 8-0-1

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An Executive Session was held on Tuesday, February 28, 2012 from 6:00 to 6:45 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Mr. Richard Como.

IMPORTANT DATES

Date	Time	Meetings	Place
March 13, 2012	6:00 PM	All Committee Meetings	9/10 Center Auditorium
March 27, 2012	7:00 PM	School Board Meeting	9/10 Center Auditorium
April 4-9, 2012	~	<i>Spring Recess</i>	~

BOARD PRESIDENT’S REPORT

Presentation by the Reeceville Elementary School Students - Anthony Buckwash, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Miss Vinasia Miles.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. F. Early Retirement Incentive Program
- 4. A. Krapf Agreement
- 4. B. CASD/CCIU Joint Maintenance Agreement

Consent Agenda Approved Vote: 9-0-0

Motion: Laurie Knecht

Second: Paul Johnson

Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending January 31, 2012.

Fund	Paid
General Fund – 10	\$ 5,583,232.92
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	89,488.55
Capital Projects Fund 34 / 2010 GOB	185,578.04
New Capital Reserve Fund 38	3,000.00
Food Service – 51	85,879.74
Trust Fund – 71	2,500.00
Student Activities Fund – 81	39,876.06
Agency Fund – 89	11,021.06
TOTAL	\$ 6,000,576.37

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending January 31, 2012.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending January 31, 2012 in the amount of \$56,889.00.

D. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending January 31, 2012.

E. **Auditors’ Report of 2010-2011 Financials**

RECOMMENDED MOTION: That the Board of School Directors accepts the local auditors’ report by Barbacane Thornton, Inc. for the period ending June 30, 2011. (*Enclosure*)

F. **Early Retirement Incentive Program**

RECOMMENDED MOTION: That the Board of School Directors approves an early retirement incentive program for all eligible full-time professional employees who retire under the provisions of the Public School Employees’ Retirement System and are at least fifty-three (53) years old with ten (10) years of service in the Coatesville Area School District. (*Enclosure*)

Early Retirement Incentive Program Approved Vote: 8-1-0 Opposed: Brownfield

Motion: Diane Brownfield

Second: Dr. Tonya Taylor

Vote: 8-1-0

G. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Pitner, Jessica V., Special Education Teacher for the North Brandywine Middle School. Letter Dated: 2/3/12. Reason: Personal. Effective: 2/3/12.

b. CATSS

- 1) Best, Jennifer, 6.5 Hour Building Instructional Aide for the Friendship Elementary School. Letter Dated: 2/13/12. Reason: Personal. Effective: 2/24/12.
- 2) Claycomb, Tammy, Title 1 Secretary for the Coatesville Area School District. Letter Dated: 1/30/12. Reason: Personal. Effective: 2/10/12.
- 3) Forbes, Deborah, Library Secretary for the Coatesville Area Senior High School. Letter Dated: 2/14/12. Reason: Personal. Effective: 2/24/12.
- 4) Key, Nioka, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Letter Dated: 2/10/12. Reason: Personal. Effective: 2/24/12.

c. FEDERATION

- 1) Pierce, Lori, 3.75 Hour General Utility Worker for the Coatesville Area Senior High School. Letter Dated: 1/25/12. Reason: Job Abandonment. Effective: 2/28/12.

d. EXTRA DUTY

- 1) McKim, Lena, 8th Grade Softball Coach for the North Brandywine Middle School. Letter Dated: 1/25/12. Reason: Personal. Effective: 1/25/12.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Mentors for the Coatesville Area School District. Salary: \$1,000.00. If Mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500.00. One-half (½) pay will be provided if only one (1) semester is served as a mentor. SP4: Staff.

MENTOR

NEW TEACHER

Caln

Amy Summa

Stephanie Taylor (LTS)
Second Semester Only

- 2) Sandone, Chelsea, Head Girl's Lacrosse Coach for the Coatesville Area Senior High School. Posted: 9/22/11 (Pinnix). Salary: \$3,437.00. Effective: 2011 – 2012 School Year. SP4: Approved.
- 3) Smith, Carl, Girl's Assistant Track Coach for the Coatesville Area Senior High School – CAMPUS. Posted: 1/10/12 (Bottoms). Salary: \$3,350.00. Effective: 2011 – 2012 School Year. SP4: Pending.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. NON-CERTIFIED

- 1) Cumens, Christine, Cook/Manager for the Caln Elementary School. Letter Dated: 2/15/12. Reason: FMLA. Effective: 1/31/12 – 3/26/12.

b. CATA

- 1) Moncrief, Lisa, Special Education Teacher for the East Fallowfield Elementary School. Letter Dated: 1/18/12. Reason: FMLA. Effective: 2/22/12 – 4/23/12.
- 2) Oppenheim, Abigail, MAST Teacher for the East Fallowfield Elementary School. Letter Dated: 1/23/12. Reason: FMLA/Childrearing. Effective: 1/19/12 – 4/30/12.
- 3) Rebhorn, Erin, 3rd Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 2/2/12. Reason: FMLA. Effective: 1/3/12 – 2/24/12.
- 4) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 1/19/12. Reason: Extended Medical Leave of Absence. Effective: 1/23/12 – 3/20/12.
- 5) Warren-Ward, Octavia, Science Teacher for the South Brandywine Middle School. Letter Dated: 2/21/12. Reason: FMLA. Effective: 2/29/12 – 3/29/12.

c. CATSS

- 1) Cheung, Kisha, Clerical Aide for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 1/23/12. Reason: FMLA. Effective: 1/3/12 – 2/17/12.
- 2) Pollard, Kim, 6.5 Hour Special Education Classroom Aide for the King's Highway Elementary School. Letter Dated: 2/14/12. Reason: FMLA. Effective: 1/30/12 – 2/24/12.

d. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 1/25/12. Reason: Extended Medical Leave of Absence. Effective: 11/1/11 – 4/4/12.
- 2) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 2/2/12. Reason: Extended Medical Leave of Absence. Effective: 2/2/12 – 4/5/12.

4. **Voluntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Ippoliti, Mary, move from 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School to 6.5 Hour Special Education One-on-One Adie for the Caln Elementary School. (Assigned New Student.) Effective: 1/23/12.
- 2) Speller-Calhoun, LaRaine, move from 6.5 Hour Special Education One-On-One Aide for the Caln Elementary School to 6.5 Hour Special Education One-On-One Aide for the King's Highway Elementary School. (Assigned New Student). Effective: 1/30/12.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Abrams, Arlean, change from Substitute 2.0 Hour Cafeteria/Playground Aide for the Coatesville Area School District to 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 12/6/11 (Carter). Salary: \$9.50. Effective: 2/29/12. SP4: Staff.

b. FEDERATION

- 1) Delaney, Mary-Jo, move from General Utility Worker "B" Level @ \$15.33/hr. to General Utility Worker "A" Level @ \$15.63/hr. for the Reeceville Elementary School. Effective: Retroactive to 2/3/12.
- 2) DePedro, Anthony, move from Substitute Custodian for the Coatesville Area School District to Custodian "D" for the Coatesville Area Senior High School. Posted: 1/11/12 (Jones). Salary: \$18.48/hr. /\$18.68/hr. after probationary period. Effective: 2/29/12.
- 3) Faust, Ernest, move from Head Custodian "C" @ \$23.22/hr. to Head Custodian "B" @ \$23.63/hr. for the Benner Administration Building. Effective: Retroactive to 12/2/11.

- 4) Johnson, Howard, move from Substitute Custodian for the Coatesville Area School District to Custodian "D" for the South Brandywine Middle School. Posted: 11/2/11 (Thomas). Salary: \$18.48/hr. /\$18.68/hr. after probationary period. Effective: 2/29/12.
- 5) Montgomery, Robert, move from Custodian "C" @ \$19.07/hr. to Custodian "B" @ \$19.48/hr. for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Effective: Retroactive to 1/9/12.
- 6) Triboletti, Pasquale, move from Head Custodian "C" @ \$23.22/hr. to Head Custodian "B" @ \$23.63/hr. for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Effective: Retroactive to 11/22/11.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Permission To Set CASD Graduation Date Officially as June 7, 2012**

RECOMMENDED MOTION: That the Board of School Directors approves the request to secure June 7, 2012 as the graduation date.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Krapf Agreement**

RECOMMENDED MOTION: That the Board of School Directors approves the agreement between Coatesville Area School District and George Krapf, Jr. & Sons, Inc. to provide pupil transportation services to the District for the duration of 2011-12 to 2016-17.

Motion to Table the Krapf Agreement

RECOMMENDED MOTION: That the Board of School Directors table the Krapf Agreement.

Motion to Table Krapf Agreement Approved Vote: 7-2-0 Opposed: Johnson & Knecht
--

Motion: Diane Brownfield Second: Dr. Tonya Taylor Vote: 7-2-0

B. ~~**Act 34 Resolution New North Brandywine Middle School**~~

~~**RECOMMENDED MOTION:** That the Board of School Directors approves the Act 34 Resolution for the construction of the new North Brandywine Middle School and to schedule a date for the Act 34 hearing.~~

C. ~~**Act 34 Resolution New South Brandywine Middle School**~~

~~**RECOMMENDED MOTION:** That the Board of School Directors approves the Act 34 Resolution for the construction of the new South Brandywine Middle School and to schedule a date for the Act 34 hearing.~~

- D. **CASD/CCIU Joint Maintenance Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the joint maintenance agreement between Coatesville Area School District and Chester County Intermediate Unit for the shared sewer line on the Main Campus. (*Enclosure*)

CASD/CCIU Joint
Maintenance Agreement

Approved

Vote: 9-0-0

Motion: Diane Brownfield Second: Dr. Tonya Taylor Vote: 9-0-0

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

- A. **Review of Revised Policy #705.2 – Standard Operating Procedure for School District Police Authorized to Carry Weapons – 1st & 2nd Readings**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st and 2nd readings of Revised Policy #705.2, Standard Operating Procedures for School District Police Authorized to Carry Weapons.

- B. **Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
12DH08	30 day expulsion
12DH09	30 day expulsion
12DH10	15 day expulsion
12DH11	Expelled for the balance of 2011-12 school year
12DH12	Referred to the Alternative Education Program
12DH13	30 day expulsion

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) **Erin Redmile (Parent of Caln Township)**
Ms. Redmile expressed her concerns about the communications regarding the closing of Caln Elementary School. She asked the District to consider holding a town hall meeting. She's extremely concerned, and wants others to have the opportunity to become better informed.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:11 p.m. on a motion by Paul Johnson and seconded by Diane Brownfield. The motion carried on the vote of 9-0-0.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.